# **Guide for Parents – Getting the Parent App**

These instructions are for use from September 2018 onwards, when adults with parental responsibility will receive an *e-mail invitation* to register with Parent App.

You can use it on your computer or mobile phone/tablet. To use the Parent App on your phone or tablet there are two steps. The first is registering with the Parent App and the second is downloading and connecting the app. Capita make SIMS, the Management Information System which Northern Ireland schools use to keep pupil data.

## Registering

1.	The school will instigate an e- "click this link" to get started.	From: noreply@sims.co.uk > O To: :: > Hide	
		Choose Account Type	Ballyclare High School - SIMS Online Services Invite Yesterday at 12:16
2.	You can sign up with a pre-ex account so that you don't hav make a new one. To do this cl something that you already h account for. This guide uses Google/Gmail. Unfortunately, Twitter doesn't seem to be w but you can use Facebook. If y would rather you can create a ID.	isting re to ick on ave an orking you a SIMS Continue by choosing your existing account type Sign in with SIMS ID Sign in with Microsoft Sign in with Twitter Sign in with Facebook	CONTROL      Exponent of the second is inviting you to join SIMS Online Services,      and services.     and services.
		Sign in	
		to continue to sims.co.uk	
3.	Enter your Google	Email or phone	Enter your password
	username and password.	@gmail.com	
		Forgot email?	Forgot password?
		Create account NEXT	
4.	The registration screen should inserted. Click Register. (The o	SIMS         Repare           Justice         Institution           Out will have received a new service invite code from either Capita SIMS or from your school administrator.         Please enter the code below and tap or click Register.	
5.	You will need to type in the	inspire > N/A	Name M Farley
	birthday of any one of your	Registration - Answer	(not you?)
	children at the school in the	Security Questions	Signed in with Google
	should be registered/ logged	You are required to provide a second piece of information to confirm your identity.	Invitation Code
	in.	What is the date of birth of one of your children at	
		01/01/2008	Register
		Verify	

#### Signing in to iOS (iPhone/iPad app)

a. Open the App Store, search for and install the SIMS Parent App.



b. Open the app and sign in using the same account as before. This is similar to when you were registering.



#### Signing in to Android e.g Samsung

i. Open the Play Store, search for and install the SIMS Parent App.



ii. Open the app and sign in with the same account you used for registering.



### Signing in on your computer (PC or Mac)

- I. Open your browser and go to **www.sims-parent.co.uk** . You can also type "sims parent" into a search engine like Google.
- II. Sign in with the same account that you used for registering earlier.



III. Type in your username/password.

	En En	egmail.com		
	Fo	rgot password?	NEXT	
<ul> <li>SIMS   Parent</li> <li>Ballyclare High School</li> <li>028 9332 2244</li> <li>info@ballyclarehigh.ballyclare.ni.sch.uk</li> <li>www.ballyclarehigh.co.uk</li> </ul>				Ballyclare High School
Messages Behaviour incident Update for Laura	1 New 20 Jun	21 Calendar	0 Today 0 Tomorrow	Activities       Laura